

**Cheddleton Parish Council**

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN CHEDDLETON  
COMMUNITY CENTRE, ROOM 1, HOLLOW LANE, CHEDDLETON ON  
TUESDAY, 25<sup>th</sup>. JANUARY 2022**

**ATTENDANCE** Vice-Chair - Councillor Mrs. L.M. Salt (Chaired).

Councillor - M.T. Bowen, I. Dakin, Mrs. D.A. Hartley, R.J. Hartley, Mrs. C.A. Lovatt,  
G.W. Salt, Mrs. L. Shaw & H.J. Tunna

Clerk - Ms. L. J. Eyre.

220. **APOLOGIES** - Councillors M. Ahmad, T. James, H.R. Jennings, Mrs. J. C. Parkes, & S. Scalise and it was resolved to accept these.
221. **DECLARATIONS OF INTEREST** - Councillors Mr. & Mrs. Salt are members of the CPRE. Councillor Bowen is a member of Staffs Wildlife Trust.
222. **MEMBERS' SEC. 33 DISPENSATION REQUESTS** - No written requests for dispensation were received.
223. **ANNOUNCEMENTS** - 2 Planning applications to consider at the end by planning committee members. The Clerk reported that a donation from the Chairman's allowance of £50 and a further £50 from the Council in memory of Jackie Pilarczyk to Guide Dogs for the Blind & British Heart Foundation. The Clerk also reported that Councillor T. James has submitted his resignation as work/family commitments are not allowing his full commitment but thanked the Council for the opportunity. This means a further vacancy will be submitted to SMDC. We still have a vacancy for the Southlowe Ward which is being advertised until 4<sup>th</sup>. February 2022. With the resignation of Councillor James this also leaves a seat vacant on P&A and F&C Committees. Councillor Bowen proposed that Councillor Boden become a member of the P&A Committee, seconded by Councillor Dakin and all agreed that if he is happy to sit on the Committee for him to become a member. Councillor Dakin asked about the merger of the F&C & Cheddleton Playing Fields if the number of meetings needs to be reduced to which it was suggested we run with the dates for F&C going forward so the scheduled meeting in March as they met in January will not be required. Next meeting will be May 2022.
224. **PUBLIC QUESTION TIME** - No members of the public were present.
225. **MINUTES OF THE MEETING 21<sup>st</sup>. DECEMBER 2021** - It was resolved to accept these as a true record.
226. **MATTERS ARISING THEREFROM:** -  
**Re. Min. 205. Update on St. John's Drive housing development** - The Clerk reported that there is no update as yet on the official opening of the road.  
**Re. Min. 203. Fire Alarm Service - Community Centre - 3 Year Service Plan** - Councillor Dakin updated that he had emailed the Clerk about the service level agreement. The Clerk updated that further information has been received.

**Re. Min. 204. Jubilee** - Councillor Bowen reported that there is funding available from SMDC but will update with further information. The Clerk reported it will be an agenda item on P&A Committee.

**Re. Min. 207. Cellarhead - Damaged Tactile Tiles** - The Clerk reported that the works have been completed.

**Re. Min. 212. Christmas Tree at Cheddleton Community Centre** - Councillor Bowen reported that a visit to Jacksons Nursery has been productive and a reduced-price tree will be delivered once arranged.

**227. GROUNDS MAINTENANCE ISSUES/HANDYMAN WORKS/BUILDING**

**WORKS** - The Clerk reported that the burial ground non-consecrated ground has been marked out by the handyman at St. Edwards Lawn Cemetery. Several reports of fly tipping, cannabis remnants of plants and equipment which were reported to The Clerk by the Handyman. The Police have been informed and so has SMDC. Councillor Mrs. Lovatt reported that a branch has fallen off a tree on the Oval which needs to be removed. The Clerk will report this to grounds maintenance for removal.

**228. UPDATE ON RENOVATIONS CRAFT CENTRE** - The Clerk reported the works have been completed and signed off on Friday with the builders. Building Inspector also attended and provided the final certificate. The Clerk explained that now a retainer will be kept back as part of the agreement from the final payment of works for 6 months until all highlighted snags have been rectified. We need to arrange a viewing and official opening now completed. It makes us compliant with Fire/Health & Safety and covered for all elements for Disability access. The £10,000 contingency plan has not been used apart from the addition of a sink unit and water heater. The Clerk suggested that now that these works are completed that the Meeting Room be painted and get the curtains down and laundered and sort the paperwork stored in the room before starting to use it for meetings. The Clerk has approached the handyman who is happy to take on the task and charge at an hourly rate and will complete the renovations. A working party to sort through the old paperwork and re-arrange the furniture. Councillor Mr. Hartley proposed a vote of thanks to the Clerk and the active Councillors who have been involved in getting the project completed. The Clerk then informed Councillors that Emily is keen to move into the new room to allow works to her room to bring it up to standard so suggested that we look at doing this as soon as possible to then be able to get a specification drawn up for works required in her room to be safety compliant. A full assessment for Fire Risk again will need to be completed by Councillor Dakin. Councillor Tunna proposed that all said details be carried out including allowing J. Cornes to work up a specification of works required in the Beauty Room and Emily moving into the new room be done plus completing the decoration of the Meeting Room. Seconded by Councillor Bowen and all agreed.

**229. S137. REQUEST FROM MUMS & TODDLERS GROUP, CHEDDLETON** - The Clerk reported receipt of a request for funding as there is an outstanding bill for the hire of the Community Centre of £242 for prior to Christmas. Our charges for hire are increasing from April. Councillor Bowen stated that the Community Initiative Fund from SMDC is closing at the end of January but there will be funding available again next year. Councillor Mr. Hartley stated that as it is a long-standing service to the community so we should be charitable. The Clerk will discuss it with Julie as to the state of the finances and if we can defer until a grant may be available. Councillor Mrs. Hartley proposed that this be left with Councillor Bowen & The Clerk to work with the group and come up with a solution to help.

230. **DENSTONE MATTERS - PLANNING COURT ACTION** - The Clerk had forwarded details to members as they are looking for funding to take Stafford Borough Council to High Court with regards to their Neighbourhood Plan being ignored in planning consents. After some discussion Councillor Mrs. Hartley proposed that as a Council we should not fund this, seconded by Councillor Dakin and all members agreed.
231. **REPLACEMENT NOTICEBOARD - PARK LANE, CHEDDLETON** - The Clerk reported that the noticeboard is wooden, and it is swollen and unable to unlock it to put notices up. It is glass and in danger of the glass cracking if too much force is used. Councillor Tunna proposed a replacement one like the one at the Oval, seconded by Councillor Mr. Salt. The Clerk reported that she has a quote for about £500. All agreed to get a replacement.
232. **UPDATE ON DEFIBRILLATORS** - Councillor Mrs. Salt reported that a further site at St. Andrews has been put forward and they have applied for Community Initiative Funding via SMDC and Councillor Bowen, who reported this should be signed off any day now. The Clerk reported that the funding given already is still secured for any future defibrillators and that Teddys Garden Nursery may also be interested in having one sited at the Nursery and involved in any fundraising. Councillor Mrs. Salt is looking to do a fundraiser at Easter.
233. **UPDATE ON EMAIL ADDRESSES** - The Clerk reported that emails are set up and Councillors need to begin using them. She stated that she will continue to use old emails until end of February 2022 but from March all Members with a Council email will be the only address used and updated as contact information on the website because of GDPR.
234. **TREE WORKS - OAK TREE, CHEDDLETON PARK AVENUE/ CHEADLE ROAD, CHEDDLETON** - The Clerk reported that the works agreed on the oak tree have been completed. Councillor Bowen reported that Steve Massey is the only Arboriculture Officer at District for both SMDC & High Peak so has a huge backlog he is working through. The Clerk also reported that Severn Trent have completed works on the tree next to Footpath 38 where it joins Cheadle Road which has been ongoing since August 2021.
235. **POLICE/COUNCIL SURGERIES - SET UP** - The Clerk reported that PCSO Paula Lowndes has asked for dates to set up on a Saturday at Cheddleton and another one as a trial at Wetley Rocks to see if there is a requirement. It was proposed to use the Community Centre and Wetley Rocks Village Hall for March/April by Councillor Mr. Salt, seconded by Councillor Dakin with volunteers Councillor Mrs. Salt & Councillor Tunna. With reserves of Councillor Jennings, Dakin & Mrs. Lovatt.
236. **ZOOM SUBSCRIPTION - ANNUAL LICENCE** - The Clerk reported that the Annual subscription has run out but as we are now meeting face to face there is no real requirement to sign up again unless legislation changes to be able to meet virtually. We have the option of a monthly subscription should we require the use of Zoom. Councillor Mrs. Salt proposed that we do not renew the annual subscription but if required pay monthly, seconded by Councillor Bowen and all members agreed.

**236. a. BATEMANS TRUCK LOAD FAILURE** - The Clerk reported this as an additional emergency item on the agenda. A truck last Tuesday was travelling from Batemans towards Leek and it lost its load at the corner of East Drive on the A520. Long pieces of metal had come off the back of the truck and strewn across the pavement and the road which was reported by Councillor Boden, and he stopped to assist. A matter of H&S as it was not secured properly and no back Registration plate on the vehicle. Councillor Bowen will write on behalf of SMDC as part of his role as safeguarding role at District. It needs reporting to the Police & HSE. It was agreed that the Clerk write to Batemans as to the concerns of the Parish Council. The photos can be shared with all concerned if obtained from Councillor Boden.

**237. REPORTS OF COMMITTEES AND OUTSIDE BODIES: -**

**a. Planning & Amenities Committee**

**b. Outside Bodies: - SMDC Committees, SCC Highways Meeting, Cautionary Lands Charity & Support Staffordshire** - The Clerk had circulated minutes of the SCC Highways meeting with update that the sign at top of Basford Bridge Lane has been fixed. Councillor Bowen reported that the possession details are not an option for unregistered land. Councillor Mrs. Hartley stated that the signs are still too far back from the entrance to the road. It was suggested that this be brought up again with Paula at the next meeting. Photos required. Councillor Mrs. Lovatt asked again about AP Proteins details as to any restrictions on times they travel which can be raised at the next liaison meeting because of rumbling of heavy vehicles on a damaged road. Councillor Mrs. Salt reported on Cautionary Lands that she was introduced as a new member as to what they do? The Centenary Bench requires works which Councillor Worthington would look at to paint it. Bridge Eye drains still no update. The Jubilee celebrations were also discussed and the collapsed wall by the bus stop is Cautionary Lands responsibility and will be repaired by them.  
The Clerk reported on Support Staffordshire Meeting on trustees, insurance and sustainability studies and the implications and costs. Electric Charging Points for EV and the pitfalls of them and available funding. Dementia Friendly village halls and adaptations.

**238. ACCOUNTS** - See attached report for accounts authorised for payment. All members received Bank Reconciliation, payments, receipts, and budgets as spent to date. The Chairman and The Clerk signed the Balance Sheet as at 25<sup>th</sup>. January 2022 also attached. Proposed by Councillor Tunna to pay and all agreed.

**\*Authorised under Sec. 137 of the L.G.A. 1972 'Free Resource'\***

**239. CORRESPONDENCE: -**

- a.** SMD/2021/0745 - 1, Southlowe Avenue, Cellarhead - Single storey side extension - No Objection from Parish Council - Refused 17/01/2022.
- b.** Amey Report 4263484(Insufficient Information), 4263485(Urgent works arranged), 4263487(Works completed) - Coalpitford Lane, Cheddleton - Potholes.
- c.** Staffordshire Commissioner Update - 3-year service plan circulated. Councillor Bowen representing SMDC at a forum in February if there are any issues to raise?
- d.** SMDC Regeneration News - COVID rules change and Omicron Business Grant.

**239. CORRESPONDENCE (Cont'd...): -**

- e. Commonwealth War Graves - Email requesting additions to the War Memorial at St. Edwards Church, Cheddleton. Given details of the church contacts and passed onto Councillor Mrs. Salt with regards to maybe Asylum Burial Ground Servicemen.
- f. Support Community Foundation - Jubilee funding.
- g. Staffordshire Wildlife Trust Updates.
- h. CPRE - Newsletter.
- i. Support Staffordshire News - details passed onto Councillor Mrs. Shaw as free training courses available.
- j. Cyber Crime updates - Current cyber scams
- k. Fly Tip Coalpitford Lane - Cannabis plant remnants - Councillor Mr. Salt left the meeting.
- l. Register of Electors Update.
- m. Public Sector Deposit Fund Updates - Increase in interest rates.
- n. SMDC - Disabled Facilities Grants - Further funding available.

**240. PUBLIC QUESTION TIME - No members of the public were present.**

**241. PLANNING APPLICATION**

- a. **SMD/2022/0003** - Stonemoor, Rownall Road, Werrington - Single storey side extension to provide specialist accessible accommodation and conversion of outbuilding into hydrotherapy room.  
**Comment - Necessity for this change of use may be of a transient nature given the applicant will not always be resident in the property as it is a large change to the property.**
- b. **SMD/2022/0017** - The Barn Ringe Hay Farm, Basford Green Road, Basford, Leek - Resubmission of application for the erection of a single-storey, side extension to provide a kitchen extension.  
**No Objection - Minor changes to the appearance of the property and the Parish Council made no objection to the previous application.**

Chairman  
15<sup>th</sup>. February 2022.